UNITED STATES DEPARTMENT OF AGRICULTURE
Farm Service Agency
Washington, DC 20250

For: State and County Offices

Processing and Issuing Apple Market Loss Assistance Program (AMLAP-II) Batch Payments Using APSS Software Contained in County Release No. 489

Approved by: Deputy Administrator, Farm Programs

[signature]

1 Overview

A
Background

The Agricultural, Rural Development, Food and Drug Administration, and Related Agencies Appropriations Act of 2002, Section 741 authorized $75 million of CCC funds to be paid to apple producers to provide relief for the loss of markets for their 2000 crop.

County Release No. 484 provided software and Notice PS-429 provided instructions for recording AMLAP-II applications in APSS.

County Release No. 489 provided updated APSS software for processing batch payments to AMLAP-II applicants.

Reminder: **AMLAP-II batch payments cannot be issued until the factored payment rate has been downloaded to County Offices.** An Information Bulletin announcing the download of the payment rate will be issued.

Notice LP-1882 provides authority to process AMLAP-II batch payments.

Disposal Date	Distribution
July 1, 2003	State Offices; State Offices relay to County Offices

1   Overview (Continued)

A
Background
(Continued)

Before running the AMLAP-II batch payment process, review important information in:

- subparagraph 2 A concerning assignments
- subparagraph 2 B and paragraph 5 concerning refused payments
- subparagraph 6 A, B, C, and E concerning pre-payment summary reports.

B
Purpose

This notice provides APSS instructions for:

- processing payments to AMLAP-II applicants in a batch process using a pre-determined AMLAP-II payment rate

- processing pre-payment summary reports

- printing stored AMLAP-II payment statements during the batch process

- flagging refused AMLAP-II payments for applications that were recorded in APSS with multiple producers.

2   Basic AMLAP-II Information

A
Basic Facts

Basic AMLAP-II program information is as follows:

- AMLAP-II payments are authorized to begin when County Offices receive the "factored" payment rate and an LD notice authorizing AMLAP-II payments is issued

- total funds available for AMLAP-II program payments after adjustment for reserve is **$74,887,500**

- production will be entered in APSS in whole pounds and **system-limited** to **5,000,000 pounds** per apple **operation**

- payments are subject to **assignment** and **setoff.**

B
Program Codes and Refused Payments

The AMLAP-II automated program code for:

- disbursements is "**00AMLAP**"
- overpayments is "**00AMLAP**"
- collections is "**00AMLAP**"**.**

For AMLAP-II applications that were recorded in APSS with **multiple** producers, individual producers can be flagged for "refused" AMLAP-II payments **before** the batch payment process is initiated. See paragraph 5.

3   AMLAP-II Payment Rate

A
AMLAP-II
Payment Process

The AMLAP-II batch payment process will:

- first verify that AMLAP-II payments have been processed by County Offices

- use system-stored AMLAP-II application production data to calculate the AMLAP-II "batch" payment amount

- issue the AMLAP-II "batch" payments using an announced factored payment rate and limit payment to 5,000,000 lbs., as applicable.

4   Getting Started With AMLAP-II Processing

A
Accessing
AMLAP-II
Processing Menu

County Offices shall access AMLAP-II Processing Menu PCA000 according to the following table.

Step	Action	Result
1	On Application Selection Menu FAX07001: • ENTER "13", "Price Support" • PRESS "Enter".	Price Support Main Menu PCA005 will be displayed.
2	On Menu PCA005: • ENTER "10", "Perform Special Functions" • PRESS "Enter".	Special Price Support Functions Processing Menu PCA000 will be displayed.
3	On Menu PCA000: • ENTER "7", "Perform Apple Market Loss Assistance Program (AMLAP) Functions" • PRESS "Enter".	AMLAP Processing Menu PDA005 will be displayed.
4	On Menu PDA005: • ENTER "2", "Perform Apple Market Loss Assistance Program (AMLAP-II) Functions" • PRESS "Enter".	AMLAP-II Processing Menu PDB000 will be displayed.

4   Getting Started With AMLAP-II Processing (Continued)

**B
Revised Special
Price Support
Functions
Sub-Menu for
AMLAP-II**

The following is an example of the revised AMLAP-II sub-menu that now allows for AMLAP-II processing.

```
COMMAND                                    PDA005                              C5
SPECIAL PRICE SUPPORT FUNCTIONS -  PROCESSING MENU
------------------------------------------------------------------------------------------------------------------
   1.  Perform Apple Market Loss Assistance Payment (AMLAP1) Functions
   2.  Perform Apple Market Loss Assistance Payment (AMLAP-II) Functions




   21.  Return To Application Selection Menu
   22.  Return to Office Selection Menu
   23.  Return to Primary Selection Menu
   24.  Sign Off

 Enter option and press the "Enter" key
Cmd3=Previous Menu
```

4   Getting Started with AMLAP-II Processing (Continued)

**C
Menu PDB000**   The following is an example of AMLAP-II Menu PDB000.

```
COMMAND                                          PDB000
APPLE MARKET LOSS ASSISTANCE PROGRAM  - PROCESSING MENU


---------------------------------------------------------------------------------------------------------------
    1.  Entering and Storing AMLAP-II Application Data
    2.  Delete an AMLAP-II Application Before Upload
    3.  Issuing AMLAP-II Batch Payments
    4.  Canceling AMLAP-II Payables
  *5.  Recording AMLAP-II Overpayment/Underpayments
    6.  Print Stored AMLAP-II Application Summary
    7.  Print Stored AMLAP-II Payment Statement Data
  *8.  Issue Cancelled/Failed AMLAP-II Payments
    9.  Flag Refused AMLAP-II Payments
  10.  Entering Authorized Missed Applications and Issuing Payments

  21.  Return To Application Selection Menu
  22.  Return to Office Selection Menu
  23.  Return to Primary Selection Menu
  24.  Sign Off

 Enter option and press the "Enter" key
Cmd3=Previous Menu
```

AMLAP-II processing options:

- 1, 2, and 6 were activated in County Release No. 484
- 3, 7, and 9 were activated in County Release No. 489
- 4, 5, and 8 **will be** activated in County Release No. 491
- 10 will be activated as soon as possible.

A future software release will enable processing AMLAP-II corrections and canceled or failed payments using accounting Authorization Codes, when applicable, for funds control purposes.

5   Flagging Individuals for Refused Payment for the AMLAP-II Batch Payment Process

A
Flagging Refused Payments

For AMLAP-II applications that were recorded in APSS with **multiple** producers, **refused** payments **must** be flagged according to this paragraph **before** the AMLAP-II batch payment process is initiated according to paragraph 6.

AMLAP-II applications can be flagged for **refused** payment for 1 or more multiple producer(s). To flag a refused payment, on AMLAP-II Menu PDB000:

- ENTER "9", "Flag Refused AMLAP-II Payments"
- PRESS "Enter".

The following sequence will occur:

- self-explanatory Screens PDB03500, PDB04000, and PDB03010 will be displayed, in that order, and allow the user to identify the AMLAP-II application number and the contract producer for which a **refused** payment is to be flagged

- Screen PDB90000 will be displayed listing all multiple producers on the selected application allowing the user to ENTER "Y" or "N" after name of producers.

After entries are completed on Screen PDB90000, PRESS "Enter":

- flagged payments will be refused when payments are processed in the batch
- AMLAP-II Processing Menu PDB000 will be redisplayed.

6   Processing AMLAP-II Batch Payments

**A
Initiating Batch
Payment
Processing**

To initiate the AMLAP-II batch payment process, on AMLAP-II Menu PDB000:

- ENTER "3", "Issuing AMLAP-II Batch Payments"
- PRESS "Enter".

Note: After users PRESS "Enter", system processing could take several minutes before advancing.

Screen PDB32000 will be displayed and allow for processing these AMLAP-II functions:

- printing pre-payment summary reports in which County Offices are advised to run

- issuing payments in batches.

The following is an example of Screen PDB32000 that will be displayed in the AMLAP-II batch payment process.

```
AMLAP-II PAYMENTS                              077-MARTINDALE              PDB32000
Apple Market Loss Assistance                          Version: AA55   01-01-02 1406 Term C5
 ----------------------------------------------------------------------------------------------------------------------

  Apple Market Loss Assistance Payment Process for Payment Year 2002

  Do you wish to print the AMLAP-II Pre-Payment Summary Report? (Y or N)   ..
  Do you wish to issue AMLAP-II Payments as a batch process? (Y or N)   20 ..
  Do you wish to issue AMLAP-II Payments with Setoff? (Y or N)        20 ..
  Do you wish to issue AMLAP-II Payments with Assignments? (Y or N)     20 ..



Press "Enter" To Continue    Cmd7=End Of Job
These are required entries
```

6   Processing AMLAP-II Batch Payments (Continued)

**B
Entries on
Screen
PDB32000**

Process AMLAP-II batch payments according to the following table.

IF the question is...	THEN...
"Do you wish to print AMLAP-II **Pre-Payment Summary Report**?" **Note:** County Offices are strongly encouraged to run this process.	ENTER: • "Y" to print the Pre-Payment Summary Report • "N" not to print the Pre-Payment Summary Report.

"Do you wish to issue AMLAP-II Payments as a **batch** process?"	ENTER:
	
	• "Y" to process:
	
	   • 1 payment to applicable operation (entity) ID #
	   • 1 payment to each "multiple producer" ID #
	   • 1 AMLAP-II Payment Statement for each payment
	
	• "N" not to issue AMLAP-II payments.

"Do you wish to issue AMLAP-II Payments with Setoff?"	ENTER:
	
	• "Y" to process:
	
	   • 1 payment to applicable operation (entity) ID #
	   • 1 payment to each "multiple producer" ID #
	   • 1 AMLAP-II Payment Statement for each payment
	
	• "N" not to issue AMLAP-II payments.

"Do you wish to issue AMLAP-II Payments with Assignments?"	ENTER:
	
	• "Y" to process:
	
	   • 1 payment to applicable operation (entity) ID #
	   • 1 payment to each "multiple producer" ID #
	   • 1 AMLAP-II Payment Statement for each payment
	
	• "N" not to issue AMLAP-II payments.

6 Processing AMLAP-II Batch Payments (Continued)

**C
AMLAP-II
Batch Payment
Sequence**

Based on the selections made according to subparagraph A, AMLAP-II:

• Pre-Payment Summary Report shall:

  • allow users to **review calculations before** batch payments are issued
  • list all payments on 1 document

• batch payments and Payment Statements shall be processed automatically:

  • as CCC-184's and EFT's, as applicable
  • except when producers are flagged for refused payments.

**D
Processing
Pre-Payment
Summary
Reports**

Print an AMLAP-II Pre-Payment Summary Report according to the following table.

Step	Action	Result
1	On Screen PDB32000: • ENTER "Y" to the question "Do you wish to print AMLAP-II Pre-Payment Summary Report?". • PRESS "Enter".	Screen PDB07500 will be displayed with the defaulted printer and number of copies.
2	On Screen PDB07500: • change defaults, if desired • PRESS "Enter".	The Pre-Payment Summary Report will print. Menu PDB000 will be displayed.

6   Processing AMLAP-II Batch Payments (Continued)

E
AMLAP-II
Batch Payment
Statements

When users elect to issue AMLAP-II batch payments according to subparagraph A, the following sequence will occur:

- informational Screen PDB00005 will be displayed with the following message, "Apple Market Loss Assistance"

- Screen PDB97000 will be displayed and allow the user to enter:

  - printer ID to be used to print AMLAP-II Payment Statements
  - number of copies of each Payment Statement to print.

After entries have been completed on Screen PDB97000, PRESS "Enter". Screen PDB99910 will be displayed as shown in the following example.

```
                              077-MARTINDALE                        PDB99910
 AMLAP-II Payment Statement              Version: AB55   01-01-02 14:10   Term C5
 _____

                                       PY2002  AMLAP-II # MULTI


     APPLE MARKET LOSS ASSISTANCE   (AMLAP-II)


   AMLAP-II PAYMENT STATEMENT should now be printing on P. .

     Do you want to reprint this form?   (Y or N) . .

 Press "Enter" To Continue
```

The AMLAP-II batch payment process, as applicable, will:

- issue 1 payment to the applicable operation ID number
- issue 1 payment to each "multiple producer" ID number
- print 1 AMLAP-II Payment Statement for each **application**.

When the batch payment process is completed, Menu PDB000 will be redisplayed.

6 Processing AMLAP-II Batch Payments (Continued)

F
AMLAP-II
Application
Payment
Statement

The following is an example of the AMLAP-II Application Payment Statement. Continuation sheets will be printed automatically at the user selected printer until all producers' information has been printed.

U. S. DEPARTMENT OF AGRICULTURE
Commodity Credit Corporation
AMLAP-II Application/Payment Statement

Name & Address of Contact   Program   St. & Co. Codes

Cid R Apple   **AMLAP-II**   **28-083**
RR 1 BOX 74
SOMETOWN, ZZ   33333-3333

This **Apple Market Loss Assistance Payment** calculation will be based on the information provided on form **CCC-891** by producer(s) shown below.

Name of Apple Operation: **Cid's Apple Farm**

AMLAP-II Number: **00001**

Program Year: **2002**

Transaction Date: **xx/xx/02**

Payment Amount: **0,000,000.00**

Year	Recorded Production	Allowable Production	Pymt Rate	Pymt Amount
2000	**25,000,000**	**5,000,000**	**0.000000**	**0,000,000.00**

Note: **Application production has been system-limited to maximum allowable.**

PRODUCER	ID NUMBER	SHARE	AMLAP AMOUNT
JACK MCINTOSH	222 22 2222	45 %	11,351.34
CID R APPLE	777 77 7777	55 %	13,873.86

　　　　　　　　　　　　　　　　| DATE | NAME & ADDRESS OF COUNTY FSA OFFICE
　　　　　　　　　　　　　　　　| | **Martindale County FSA Office**
　　　　　　　　　　　　　　　　| | **Box 66, RD # 1**
　　　　　　　　　　　　　　　　| | **Martindale, ZZ 99992-9987**

This program or activity will be conducted on a nondiscriminatory basis without regard to race, color, religion, national origin, age, sex, marital status, sexual orientation or disability.

When the payment process has completed, Menu PDB000 will be redisplayed.